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## Part One – Area Constitution

### Name

- 1) The Association shall be called The Solent Area Basketball Association herein referred to as "SABA"

### Objectives

- 2) To undertake the administration of basketball and to act as the controlling body within the Area on behalf of the Basketball England
- 3) To encourage, develop and to promote the game of basketball within the area at all levels
- 4) To approve, administer and promote competitions within the Area

### Geographical Boundaries

- 5) The Solent Area Basketball Association comprises of the Isle of Wight, the County of Hampshire (excluding the districts of Basingstoke, Hart and Rushmoor), the County of Dorset and Salisbury and District in the County of Wiltshire

### Membership

- 6) All properly registered and affiliated clubs and teams within the geographical boundaries as defined in Article 5 above, provided that they comply with the rules and regulations of Basketball England
- 7) All individuals properly registered with Basketball England and being resident within the Area or being a player of a team which plays its fixtures within one of the Area leagues shall be non-voting members of SABA

### Officers

- 8) The Officers of SABA shall be:
  - i. Chairman
  - ii. Deputy Chairman
  - iii. General Secretary
  - iv. Treasurer
  - v. Registration Secretary
  - vi. Competition Committee Secretary
  - vii. Officials Secretary
  - viii. Coach Secretary
  - ix. Development Secretary
  - x. Webmaster
- 9) All such officers shall retire at the end of the next Annual General Meeting following their appointment and may stand for re-election

### Executive Committee

- 10) The officers of SABA shall be managed by an Executive Committee that shall consist of the officers duly appointed under Article 8 plus one representative from each of the recognised divisions within the Area
- 11) A non-voting member may be invited to attend Executive Committee meetings from affiliated organisations at the discretion of the Executive Committee
- 12) The Executive Committee shall have the power to fill any vacancies in its membership during the season



## Articles of Association

- 13) The Executive Committee can recommend candidates for Life Vice-President of SABA status. Such LVPs will normally have served SABA on the Executive Committee. These recommendations shall be approved at an annual general meeting
- 14) The Executive Committee shall have the power to appoint such officers, and/or sub-committees from its own members or other persons as it sees fit. Such persons shall not, unless otherwise qualified, be entitled to vote at meetings of the Executive Committee
- 15) The dates, times and venues for meetings of the Executive Committee shall be decided by the General Secretary in consultation with the Chairman
- 16) Notice of Executive Committee meetings, together with the agenda, shall be sent to all Officers, Representative Members and co-opted Members at least one week before the date of the meeting by the General Secretary
- 17) Each Executive Committee Member shall have one vote at Executive Committee meetings and the Chairman shall have an additional casting vote when necessary
- 18) Should the Chairman be unable to fulfil any of their duties or responsibilities then the Deputy Chairman shall be deemed to have all such powers, duties and responsibilities
- 19) Three Officers present and entitled to vote shall constitute a valid quorum at Executive Committee meetings
- 20) The General Secretary will transcribe all minutes of Executive Committee Meetings, the AGM and any EGMs as quickly as possible after the meeting. Once produced, these minutes will then be distributed to the Executive Committee for approval. Once a majority of the Executive Committee have approved the minutes, they will be made available to Members and affiliated persons. If anyone present at the meeting disputes the minutes, this will also be communicated and distributed to Members and affiliated persons. If minutes cannot be made available within 14 calendar days of the meeting, reasons for the delay and an estimated time frame will be published which will be kept up to date until the minutes are made available
- 21) Each Executive Committee member shall complete a Declaration of Interest form at the beginning of each season. If a member's interests change during the season they are to resubmit an updated form. Failure to provide a Declaration of Interest form or to deliberately not update a form could lead to instant dismissal from the committee
- 22) When the Executive Committee has to make decisions on matters where committee members have vested interests from their clubs, those members will stand aside and not be involved in the decision making process. Failure to do so could lead to instant dismissal from the Committee
- 23) Executive Committee Members may be removed from office in the following manner:
  - i. Should any member of the Executive Committee commit an act of misfeasance or nonfeasance they may be considered for removal
  - ii. Such action must be started with a written complaint being submitted to an Officer (to either the Chairman, General Secretary or both)
  - iii. The General Secretary or Chairman will notify the Executive Committee Member against whom the complaint has been made at least five days prior to the day of a meeting at which the complaint will be presented to the Executive Committee
  - iv. The Executive Committee shall consider all aspects of the complaint and shall resolve the matter by majority vote

## Regional Management Committee

- 24) The SABA Executive Committee is entitled to have two representative at the RMC, but only will have voting rights at meetings



- 25) Following election of the Executive Committee at the AGM, those wishing to represent SABA at the RMC will be elected by and from the Executive Committee

### Annual General Meeting

- 26) The AGM shall normally be held in June every year, unless the Executive Committee has reason to select alternative timing
- 27) During April each year the Executive Committee shall decide the date, time and venue for the AGM or shall delegate the decision to SABA's Chairman or General Secretary. This decision will then be communicated by the General Secretary to the Area by the end of April
- 28) The General Secretary shall send notice of the AGM and publish a copy of the Agenda four weeks before the date of the meeting where possible
- 29) At the AGM all Officers shall retire. New nominations for office must be forwarded to The General Secretary at least 4 weeks prior to the meeting. In the absence of any new nominations for office the present incumbent shall, if they have indicated intent to, continue in office unless a resolution to the contrary shall be proposed and carried at the Meeting
- 30) Where the position of an Officer has more than one nomination, a majority from voting Members at the AGM shall decide who is awarded the position
- 31) Officers listed in Article 8 must be registered members of Basketball England and when not registered as members of a club shall be entitled to one vote at the meeting. Otherwise the voting entitlement shall be one vote per club as defined as in Article 6. Only clubs registered in SABA within the Geographical Boundaries (5) shall be entitled to a vote
- 32) Resolutions to amend the Constitution must be notified to the General Secretary at least 4 weeks prior to the AGM supported by at least 3 voting members. The General Secretary is then required to place such resolution(s) on the Agenda and publish a copy of the proposed resolution to the Area. Such resolutions must be passed by a two thirds majority of those present and by proxy
- 33) A club representative must attend the AGM. Failure to do so will incur a fine of £50

### Extraordinary General Meeting

- 34) An Extraordinary General Meeting shall be convened on the resolution of the Executive Committee or within 5 weeks of receipt by the General Secretary of a resolution signed by any 5 voting Members
- 35) At least 14 days' notice of the venue, date, time and subject of the meeting shall be published as for an AGM
- 36) Voting at an EGM shall be in all respects as for an AGM
- 37) Where the Executive Committee is unanimously agreed that an amendment to the Constitution is necessary or advisable before the next Annual General Meeting an Extraordinary General Meeting shall be called and may validate, consider and vote on such resolution for amendment of the Constitution

### Membership Fees

- 38) All Member teams and all individual Members shall pay to SABA such membership fees as shall be decided at the Annual General Meeting or Extraordinary General Meeting. Such fees, if chargeable, shall be in addition to the registration fees payable to Basketball England

### Discipline

- 39) SABA shall be responsible for the conduct of players and officials within the Area and shall be responsible for their conduct when involved in the game of basketball outside the boundaries of the Area. SABA shall



discipline any breach of what SABA shall consider to be appropriate, based on the guidelines from Basketball England

40) The Executive Committee may delegate its powers and responsibilities under this Article to as it sees fit

### Administrative Committees

41) Three Administrative Committees may be responsible for management of SABA affairs. Any matter not specifically allocated to an Administrative Committee shall be deemed to be a matter for the full Executive Committee of SABA. Any 3 or more members of the Executive Committee shall have the right to demand that any matter proposed to be discussed, or any matter which has been discussed by any Administrative Committee of SABA shall be referred to an Executive Committee meeting

42) The Administrative Committees of SABA may be convened by the Officers listed above and all such meetings shall require the prior approval of the Chairman or Deputy Chairman

43) The convenor of each Administrative Committee shall send written notice of a proposed meeting to all members of that Administrative Committee at least one week before the date of the meeting

44) The Administrative Committees shall have the following powers, duties and responsibilities and shall be composed as follows:

i. Competitions Committee

- i. To be responsible for the organisation of all representative teams of SABA
- ii. To be responsible for arranging representative team fixtures and for liaison with the appropriate secretary for officials and table equipment required at such representative fixtures
- iii. To be responsible for the administration of all competitions organised by SABA
- iv. To be responsible for the authorisation and control of competitions organised within the Area
- v. To be responsible for the publication of rules of competitions which are organised by SABA and to keep such rules under constant review
- vi. To be responsible for the publication of results, news items, league tables and future events
- vii. To be responsible for the organisation of the presentation of trophies
- viii. The Competitions Committee shall comprise the following Officers: Competitions Committee Secretary (Convening Officer), Registration Secretary, Fixtures Secretary, Results Secretary, Officials Appointments Secretary, Youth Development Officer and one representative from each of the divisions in the recognised leagues within the area. The general secretary should normally attend meetings to record the minutes

ii. Match Officials Committee

- i. To be responsible for the recruitment and training of court and table officials
- ii. To be responsible for administering the examinations system of Basketball England within the Area
- iii. To be responsible for keeping a record of all qualified referees and table officials; together with their grade and date of passing the relevant examinations and to publicise such list frequently to all properly registered teams within the Area
- iv. To be responsible for the organisation of all court and table officials and for the provision of all table equipment at all home fixtures of the representative teams of SABA



- v. The Match Officials Committee shall comprise the following officers of SABA: Officials Secretary (Convening Officer), Referees Secretary, Table Officials Secretary and Two other members who will be appointed by the Match Officials Secretary
- iii. Coach Committee
  - i. To be responsible for the recruitment and training of coaches within SABA
  - ii. To be responsible for the administration of the examination system of Basketball England within SABA
  - iii. To be responsible for the records of all qualified coaches with their date of passing, their exams and put such list on the SABA website
  - iv. To appoint coaches to the SABA representative teams as required
  - v. The coach committee shall consist of the Coach Secretary and two other coaches who will be selected by the Coach Secretary

## Finance

- 45) The financial year of SABA shall end on 31 May each year
- 46) In the event of SABA disbanding all funds and assets shall be deemed to belong to Basketball England except such funds and assets as shall have been donated under a specific condition as to disposal, which has been accepted by the Executive Committee
- 47) The Treasurer shall close the accounts of SABA as at 31 May every year and shall submit the accounts for audit by such persons appointed as auditor(s) by SABA at an AGM, or failing such appointment, to such auditors as shall be appointed by the Executive Committee
- 48) A copy of the audited Accounts Basketball England as soon as practical after the financial year-end
- 49) Provision will be made each year to fund the cost of Criminal Record Bureau (CRB) checks and other such measures, under the direction of Basketball England at the discretion of the Officers

## Property

- 50) All property purchased from Area funds shall remain the property of SABA unless specifically purchased for presentation purposes
- 51) All annual trophies belonging to SABA shall be returned to the General Secretary by 31st March each year
- 52) The General Secretary shall be responsible for accounting for such trophies
- 53) The Competition Committee Secretary shall be responsible for the careful retention of all table and other equipment purchased out of SABA's funds
- 54) The Team Managers appointed by the Executive Committee shall be responsible for the careful retention of all basketballs, kit and other equipment allocated to them and purchased out of the funds of SABA and shall account for such property to the Executive Committee

## Arbitration

- 55) The Executive Committee shall have the power to make any decision not provided for in this Constitution but should there be any dispute as to interpretation of any matter contained within this Constitution which the Executive Committee is unable to resolve, then such dispute shall be referred to the RMC and then to Basketball England for their decision which shall be absolute and binding



## Part Two – League Rules

### Playing Rules

- 1) All competitions will be played under current FIBA rules as published by Basketball England and interpreted by SABA

### Registrations

- 2) All clubs, players and officials are to be registered with the Basketball England through their appointed Area Registrar
- 3) All cup and league entry forms are to be received by the Competitions Secretary two weeks prior to the AGM
- 4) Fees for the forthcoming season may be changed at an AGM, current fees are:

i.	1 <sup>st</sup> Team Entry Fee	£50.00
ii.	2 <sup>nd</sup> and each subsequent Team Entry Fee	£45.00
iii.	Cup Entry Fee (at the discretion of the Executive Committee)	£10.00
iv.	Surety Fee for each Club	£50.00
- 5) Entry Fees and Surety Fees (for new teams) will be invoiced to each Club by the Treasurer and must be paid by the 30<sup>th</sup> September

### Club and Team Responsibilities

- 6) The Home Team is responsible for, to pay for and to provide
  - i. Hire of playing facilities. This is to include any admission charges to the facility for up to 12 visiting players, 3 team officials and all match officials
  - ii. The fees and expenses of the two referees, at the current Basketball England rates, to be paid in cash prior to the game
  - iii. In Division 1 Men's, two table officials, qualified to at least BE Level 2. In all other Divisions, two table officials, of which one must be qualified to at least BE Level 2
  - iv. All the necessary table equipment including
    - i. Visual Game Clock
    - ii. Visual Scoreboard
    - iii. BE Official Scorebook
    - iv. 5 – Personal foul indicators
    - v. 2 – Team foul indicators
    - vi. Sounding device for the end of periods, time-outs and substitutions
    - vii. Time-out Clock
    - viii. Direction Arrow
  - v. For the safety of all persons connected with the game, including the match officials, away team and officials, until they have departed from the venue
- 7) The Away Team
  - i. Is to pay their own travelling expenses
  - ii. If it chooses, is allowed to have an extra table official/observer on the table. This person is to be nominated before the game commences





- 8) Both Teams shall ensure that any person sitting on the team bench must be registered through the Area Registrar. A maximum of 5 team followers are allowed on the bench, which includes coaches, managers, physiotherapists and statisticians

### Tip-Off Times

- 9) The latest tip off time for clubs, Monday to Friday is 20:45
- 10) On Sundays the tip should be no earlier than 12 noon and be no later than 16:00 hours unless agreed by both teams as an exception
- 11) League games will not be played on a Saturday unless agreed by both teams and the Competitions Secretary

### Team Registrations

- 12) The club secretary or coach is responsible for each of their players and officials in the team. He/she must ensure that each of his/her players and officials on the score sheet or involved in the game is registered with Basketball England through the Area Registrar
- 13) The club secretary or coach are to ensure that players have not played for or registered for any other team in the league during the season, unless they have been officially transferred
- 14) NBL, BUCS or other Local League players registering outside of SABA shall be levied a fee of 40% of the current BE player registration fee. Any Club registering outside of SABA shall be levied a fee of 40% of the current BE club registration fee
- 15) Payment for such players can be made in arrears until 30th November but from 1st December payment must be made in advance of the player taking part in any SABA competition. The above includes any National League players who are registered with BE outside of SABA
- 16) All clubs, players and club officials, including referees and table officials, are to be registered with BE through the Area Registrar prior to participating in their first fixture of the current season
- 17) All qualified Coaches must have a current DBS and CPC certificate which will be funded by SABA
- 18) Players may only join a club up to the 1<sup>st</sup> of April in the current season and can only join that club if they have been registered with Basketball England through the Area Registrar. This date is also the transfer deadline from one club to another and the revoking of a national league licence
- 19) Licence numbers must be entered on the score sheet prior to the start of the game
- 20) If no licence numbers can be provided at the start of the game then those players, coaches or team followers are unable to take any part in that game
- 21) Every Club Secretary must be registered as a Club Administrator with Basketball England
- 22) Any national league player who wishes to revoke their national league licence must produce a signed letter or email which must be sent to the Area Registrar, from their national league coach/secretary stating that said player no longer will play in national league competitions. This will then be reported to the Competitions Committee and will be published on the SABA website

### Scoresheets and Results

- 23) BE endorsed score sheets are to be used for all games, completed and signed as required. The Organisers Copy is to be electronically sent to the Competitions Secretary by the home team secretary
- 24) If a Club does not have the facility to electronically send a scoresheet, it must be posted to the Competitions Secretary
- 25) Scoresheets are to be received by the Competitions Secretary within 5 working days of the game
- 26) Any score sheets not received after 14 days from original date will result in a £10.00 fine





- 27) Results are to be sent to [results@solentbasketball.co.uk](mailto:results@solentbasketball.co.uk) within 24 hours of the game being played by the home team. Alternatively, the home team can directly update the score via the website, which will be subject to review until the scoresheet is received

## Team Colours

- 28) Each team is required to wear matching uniforms in accordance with Rule 1. In the event of a colour clash between the teams, the away team will change. In matches on neutral courts, arranged by the Area, the organiser will appoint home and away designation

## Playing Facilities

- 29) Teams playing in the league shall play on a court that meets the minimum requirements of the FIBA rules
- 30) Under exceptional circumstances the Competitions Committee may allow a team to play on a non-compliant court
- 31) All courts are to meet the requirements of Health and Safety regulations
- 32) Subject to agreement between clubs, if the home team is unable to offer a venue due to special circumstances, the away team may offer to play the game on their court. Responsibilities for match expenses in that case are to be agreed between the 2 clubs prior to the game. The Competitions Secretary must be informed of such arrangements

## Referees

- 33) Under normal circumstances all games will have appointed referees whether named or from nominated clubs
- 34) The substitution of appointed referees is not allowed without the permission of the SABA Officer responsible for referee appointments
- 35) Each club is required to nominate two qualified, active referees per team and one qualified, active table official per team. (For Division 1 Men it is two qualified table officials). If a club cannot nominate referees and table officials per team they are required to register one person for referee training and one person for table official training during the current season
- 36) Referees can only be nominated for one team and permission must be sought from the referee before being named
- 37) If a club can satisfy the above requirements then no further action is required. If a current club fails to nominate, they will not normally be considered for a place in the league the following season. The club nominees must complete this training before the end of the current season. The Referees Secretary will inform the Executive Committee of up-to-date progress at the last meeting before the AGM. Failure to comply with this rule could also result in a £40.00 fine for the non-provision of each official
- 38) New teams entering the League are excused nominating referees during their first year, but must ensure that they nominate persons for training as above
- 39) New teams must ensure that they have competent table officials, who should register for training during the season
- 40) The Competitions Secretary will monitor the activity of the officials throughout the season. Nominated referees must complete a minimum of 5 appointed games per season. Failure to complete 5 games will result in said nomination becoming null and void and the Club may be subject to a fine
- 41) All referees and table officials, including non-affiliated referees and table officials, are to be registered with the Basketball England I through the Area Registrar. If a referee is not registered with BE, he/she will not be



allowed to referee in this league due to the insurance implications. All participating National League referees and table officials must register directly with BE

42) All match officials must be Registered through the Area Registrar

### Confirmation of Fixtures

- 43) The home team is to confirm each fixture with the referees and the away team, with a least 7 working days' notice. This information should include colours, place, date and time
- 44) All teams and referees are to assume the game is not to be played unless confirmed by e-mail, telephone or text message
- 45) The home team must receive acknowledgement of the confirmation from all parties in order for the fixture to go ahead. If no acknowledgement is received, it should be escalated via another means of communication or to another club contact, and the Competitions Secretary informed
- 46) Substitution of referees by the home team is not allowed without prior agreement from the Officials Appointment Secretary. Doing so will lead to the automatic awarding of the game to the away team
- 47) Non confirmation of referees by the home team will lead to the automatic awarding of the game to the away team
- 48) All communication trails must be kept

### Eligibility of Players

- 49) None EU Foreign players as defined by FIBA regulations and registered with a BBL or Basketball England National League Club cannot play in SABA competitions without dispensation from the Competitions Committee
- 50) Teams (men and women) may have as many national league licensed players available to play throughout the season as they wish, but will only be able to play the following number of national league players (Under 23's exempt) per game as below
  - i. 1<sup>st</sup> Division Men – 3 senior national league players per game
  - ii. 2<sup>nd</sup> Division Men – 2 senior national league players per game
  - iii. 3<sup>rd</sup> Division or lower Men – 1 senior national league player per game
  - iv. All Women's Divisions – 2 senior national league players per game
- 51) There are no restrictions on Junior National and Under 23 players
- 52) The men's division is for men only
- 53) The women's division is for women only
- 54) In exceptional circumstances the above may be modified at the discretion of the Executive Committee

### Playing Restriction for Clubs with multiple Teams

- 55) The Secretary of a Club with two Teams playing in different divisions must nominate in writing to the Competitions Secretary, at least 5 working days before that club's first game, the 7 players (men) or 5 players (women) who will form the basis of the first team. These 7 or 5 should be the best players in that club. These players cannot play down in a lower division
- 56) If a Club has three Teams playing in different divisions the best 7 or 5 must be nominated for the first team (who cannot play down), a further 7 or 5 must be nominated for the 2<sup>nd</sup> team (who can play up but not down)
- 57) If a club has more than 3 teams then this formula is repeated, and so on



- 58) If a player plays up on a regular basis, he/she will have his/her position reviewed by the Competitions Committee
- 59) A Player who is listed in a nominated 7 or 5, must actually play in at least 50% of games during one calendar month. If this is not the case then the Competitions Committee will review their position on the list. Clubs should administer this rule in the spirit in which it is intended
- 60) The nominated 7 or 5 players cannot be changed without the permission of the Competitions Committee
- 61) In the event of a club having 2 teams in the same division, the teams are considered as separate teams and players may not cross over. Clubs in this situation should supply a list of all players for each team to the Competition Secretary at least 5 working days prior to the teams' first games. Failure to follow this procedure could lead to the offending team losing the game 20-0

## Transfers

- 62) A player cannot play for more than one club in the league during the season, unless a transfer application form is completed by the player and between the 2 clubs involved and is approved by the Competitions Committee
- 63) The player is to have approval in writing from the Competition Secretary before he/she can play for the new club
- 64) Player transfers cannot take place after the 1<sup>st</sup> of April
- 65) Final approval for all transfers is required from the Area Registrar
- 66) The receiving club is responsible for ensuring the transfer is approved before the player can play
- 67) Penalty for playing the player prior to confirmation of the transfer will be an automatic forfeit of the game 20-0 and potential disciplinary action against individuals or clubs involved

## Appointment of Referees

- 68) The Officials Appointment Secretary will normally appoint referees to fixtures a minimum of 14 calendar days, prior to the fixture. This position is appointed by the Competitions Secretary
- 69) 7 working days prior to the fixture is due to be played, the home team is responsible for checking the appointment of referees. If none or only one referee is appointed at this time the team is to liaise with the SABA Officials Appointment Secretary regarding referee appointment
- 70) At 5 calendar days prior to the fixture, if none or only one referee is appointed, it is the home teams responsibility to source referee(s) for that game. Failing to comply may result in the home team being fined as per non arrival of referees

## Non-Arrival of Referees

- 71) In the event of club/team nominated referees not turning up for a game, the team not supplying the referees will be fined £20.00 per referee in the first instance
- 72) For a second offence the club/team not supplying the referees will have one league point deducted from its league points in addition to a £30.00 per referee fine. If the offence is repeated i.e. the 3<sup>rd</sup> time the team will have 2 points deducted in addition to the £30.00 per referee fine
- 73) Any further offences will mean the club/team concerned no longer competing in the league
- 74) In the event of one referee failing to arrive, the game should still be played if both teams and the referee agree. If a substitute official is available and if both teams agree this official should be used. However, wherever possible the game should proceed with the one official



## Articles of Association

- 75) In the event of a game being officiated by one official then that referee will be entitled to claim two match fees (only one travel allowance)
- 76) If a referee is not able to continue (e.g. due to injury), the game should proceed with only one referee
- 77) Only in exceptional circumstances will the Competitions Committee accept a postponement

## Non-Arrival of Teams

- 78) Following confirmation of the fixture and acknowledgement, if the away team does not arrive within 15 minutes of the organised jump ball time the normal FIBA rules apply. The referee will award the game to the home team with a score of 20-0 and fill and sign the score sheet accordingly. If the home team does not show, but the referees and the away team do, the away team Secretary and the referees should inform the Competitions Secretary of the circumstances
- 79) In the event of a disagreement the Competitions Committee will decide what further action to take, including payment of officials
- 80) If a team misses a game it will normally lose the game 20-0 and will be deducted 1 point
- 81) The officials should be paid travel expenses as if the game had been played

## Postponements

- 82) A game cannot normally be postponed with less than 5 working days' notice
- 83) The Competitions Secretary must be informed via a Fixture Change Form, which can be found on the SABA Website, by e-mail
- 84) The Competitions Committee will consider the information given on the Form before taking further action
- 85) In the event of a game being properly postponed, the match will not normally be rearranged within 21 days of the original fixture, unless both teams and referees are in full agreement and the Competitions Secretary is informed
- 86) The home team secretary will inform the Referees Appointments Secretary who will rearrange the appointed referees
- 87) Any club who fails to inform the Competitions Secretary of any postponement may forfeit the game 20-0 and may be liable to a fine not exceeding £25.00
- 88) Any game that is outstanding at the end of the season or by cup deadlines will be awarded unless prior permission is granted. The team not able or not willing to fulfil the fixture, having been given reasonable options on when, where and at what time to play such fixture, (these options being accepted as reasonable by the Competitions Committee), will forfeit that game 20-0 and league points or cup match awarded accordingly
- 89) Normally if an away team cancels a game with less than 5 days' notice then the away club/team shall be liable to play full court fees

## Disciplinary Procedure

- 90) This procedure applies to all disciplinary matters occurring under the jurisdiction of SABA
- 91) The Officers shall endeavour to ensure that all disciplinary matters occurring are dealt with in a timely, consistent and fair matter, under guidance of the Basketball England Codes of Conduct
- 92) The Deputy Chairman is appointed as the Disciplinary Officer
- 93) The Disciplinary Officer will review all reported disciplinary cases and determine an appropriate course of action, which may involve consultation with an ad-hoc Disciplinary or Appeal Committee
- 94) A Disciplinary Committee may be convened as a sub-committee of the SABA Executive Committee



## Articles of Association

- i. The Disciplinary Committee will normally comprise the Disciplinary Officer, Competitions Secretary, Officials Secretary and a member of the Executive Committee.
  - ii. The Quorum for this committee is three.
  - iii. Life Vice Presidents may be co-opted if Disciplinary Committee members are unavailable or involved in the disciplinary incident
  - iv. The Disciplinary Committee will normally be chaired by the Disciplinary Officer
  - v. The Chairman and Secretary should not be used on a Disciplinary Committee
- 95) An Appeal Committee may be convened as a sub-committee of the SABA Executive Committee
- i. The Appeal Committee will normally comprise of the Chairman and Secretary plus two Executive Committee Members not involved in the original decision.
  - ii. The quorum for this committee is three.
  - iii. Life Vice Presidents may be co-opted if Appeal Committee members are unavailable or involved in the disciplinary incident
- 96) No Executive Committee Member with a direct or indirect interest in the outcome of a Disciplinary or Appeal Committee will be allowed to participate
- 97) Disciplinary matters related to misconduct by Players, Coaches, Match Officials, Team Followers, Club Officials and other Club Members, occurring during, prior to, or following matches under the jurisdiction of SABA will be considered by the Disciplinary Officer
- 98) Clubs, Players, Coaches, Match Officials, Club Officials and other Club Members may be suspended for any matter as decided by the Disciplinary Procedure
- 99) In the event of a Player, Coach, Substitute or Team Follower being disqualified from a match, the matter will automatically be considered by the Disciplinary Procedure
- i. The match officials are required to ensure that the scoresheet is correctly completed showing a disqualification has taken place, and each is to submit a written report. The written report should be submitted on the Disciplinary Report Form. Match officials should not make any recommendations or comment, either in their report or otherwise, as to the disciplinary action they consider appropriate
  - ii. Each club and any individual may also submit written reports if they so choose
  - iii. The written reports must be submitted to the Disciplinary Officer within 72 hours of the finish of the match in question
  - iv. The Disciplinary Procedure will endeavour to rule on the incident(s) within 7 days of receiving the written reports
- 100) The Disciplinary Procedure will also consider other reports submitted in respect of any disciplinary matters not resulting from a disqualification
- 101) A disqualification will automatically result in a one game ban as directed by the Disciplinary Officer. The Disciplinary Procedure can award more game bans if deemed appropriate
- 102) A person under suspension is barred from participating in any match under SABA jurisdiction until such time as the suspension is served
- 103) Decisions of the Disciplinary Procedure may be appealed to an Appeal Committee
- 104) Appeals must be submitted in writing to the SABA General Secretary within 7 days of notification of the outcome of the Disciplinary Committee
- i. When submitting an appeal, the appellant must state the justifiable reason for the appeal
  - ii. A deposit of £50.00 must accompany any appeal



- iii. The Appeal Committee shall have the authority to uphold or amend the original decision of the Disciplinary Procedure
- iv. The Appeal Committee shall have the authority to determine if all or part of the deposit is refundable. If it is determined that the deposit is partly refundable, the Appeal Committee have the authority to determine the portion of the deposit to be refunded
- v. Any further appeal should be to the Regional Management Committee, and will be dealt with according to Basketball England procedures

## Disputes

- 105) In the event of a team considering that there are circumstances that might affect their interests before a game commences
- i. Their Captain is to inform the Referee of the circumstance and the Referee is to make a note of the complaint on the back of the organiser's copy of the scoresheet or by email. On such an occasion the scoresheet must be posted or emailed to the Competitions Secretary by the home team within 3 days
  - ii. The match should take place, if possible, in accordance with the rest of the Rules
- 106) In the event of a team considering that there are circumstances that might affect their interests during a game
- i. At the next dead ball (when clock is stopped) the Captain is to approach the Referee in a calm and courteous manner and register his/her complaint. The Referee will make a note on the back of the organiser's score sheet or via email. The game is then to be completed in the normal manner, if possible. On such an occasion the scoresheet must be posted or emailed to the Competitions Secretary by the home team within 3 days
  - ii. At the end of the game the Captain is to sign the score sheet 'under protest'. These protests can only be of a technical nature and cannot complain about individual decisions by the officials
- 107) The Referee is to send in a report of the incident to the Competitions Secretary within 3 working days
- 108) The Team Secretary is to send in a report to the Competitions Secretary within 3 working days accompanied by a fee of £10.00 which may be returnable in full or in part if the dispute is upheld

## Competitive Structure

- 109) Teams will be required to play each other as determined by the Competitions Committee
- 110) In the men's and women's leagues 2 points will be awarded for a win and 1 point for a loss
- 111) At the end of the season the team that has most points will win the division
- 112) In the event of tie the standard Basketball England method will be used to decide the places
- i. A table will be compiled of the results between teams in the tie. The teams are then placed in the order of that table
  - ii. If there is further equality, the difference between the points scored and those against in this extra table will decide the places.
  - iii. A play-off game will be arranged if there is a further equality
- 113) The winning team of each division will receive a trophy, which will remain the property of the league and will be returned to the Executive Committee by 31<sup>st</sup> March of the following season
- 114) Both the winners and second placed teams in each division and any cup competitions will receive medals, 13 per team for each (unless the team wishes to pay for extra medals)





115) Normally, in the event of a team withdrawing from any division within SABA, from a club that has more than one team participating within SABA, the remaining team must play in the place of the highest positioned team of that respective club. For example, if the 1<sup>st</sup> team of a club withdraws from division 1 then the clubs' 2<sup>nd</sup> team must automatically take its place. This applies unless dispensation is granted in writing from the Competitions Committee

### Knockout Competitions

116) The Area may run various knockout (cup or playoff) competitions for men and women. Some cup competitions may be handicapped; a scale to be decided by the Competitions Committee

117) The Competitions Committee reserve the right to add guest or non-league teams to any of the above knockout competitions

118) Once a player has played for a team within a SABA Cup or Playoff, that Player cannot then play for another team within the same cup, they are then deemed to be Tied

119) Any player transferring clubs who has already played in the knockout for his/her original club is in-eligible to play for his/her new team. They are deemed to be Tied

120) Any player wishing to play in the Semi Finals stage or later in the knockout competition must have played a minimum of three League games for that team prior to the Semi Finals stage. (Unless dispensation is given by the Competitions Committee)

121) No seeding will be given in cup competitions. All teams will be randomly drawn and placed in a ladder system with the draw under the control of the Competitions Secretary with two other members of the Committee present to witness the draw

122) All Officials costs (referees and table officials) including the semi-finals are to be evenly split between teams. Up to the semi-finals, the home team is to provide and pay for court costs and away team to pay their own travel expenses

123) If the Semi Finals are played on a neutral court the cost of all officials will split between the Area and Clubs

124) If a neutral court is provided the Area will pay for the court hire

125) Semi Finals and Finals will normally be played at a neutral venue arranged by the Competitions Committee. Venues, dates and times are to be notified to clubs as soon as possible prior to the event. Normally both Semi Finals and Finals will be played on a weekend

126) In a Knockout Competition that have a plate round, teams must have played the first round of the main competition to be eligible to be entered in to the plate rounds

127) Semi Finals and Finals will be managed by a Court Manager appointed by the Competitions Secretary. The Court Manager must not be involved with any team playing in the Semi Finals and Finals or be a referee or table official on the day

128) The Court Manager will be paid £50 for each day including travel expenses

129) Referees for the finals will be paid at local league fee rates plus travel expenses

130) Table Officials will be paid £15 for the first game and £10 for each game following on the same day plus travel expenses

### Area Representation at Games

131) Competitions Committee Members or Officers may attend any game organised by the Area

132) The Competitions Committee may appoint a representative to attend any game organised by the Area as an official observer



# **Solent Area Basketball Association**



## *Articles of Association*

### **Amendments to the Rules**

133) The League Rules may be amended for the coming season by a simple majority vote at the AGM.

134) Resolution to amend the rules must be notified to the Competitions Secretary at least 4 weeks prior to the AGM. The Competitions Secretary is then required to place such a resolution on the AGM Agenda via the Area Secretary

### **Special Powers**

135) Notwithstanding the rules aforementioned, the Executive Committee have the authority to take any action that they deem necessary for the benefit and well-being of the league